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| **Category** | **4** | **3** | **2** | **1** |
| Introduction and Conclusion | Students thanks the audience and adults in the room for attending. The topic is fully introduced. The conclusion summarizes the main points of the topic and thanks the audience again.  | The audience and specific adults are thanked for attending. The topic is mentioned in the introduction. The conclusion includes the topic but does not summarize any ideas.  | Student may forget to thank the audience until the speech is underway. The role is mentioned, but not the topic. Student only thanks the audience to end their presentation | Student does not address the audience in the introduction or conclusion. The topic or role are not included in the introduction. Student sits down when their speech is done. |
| Student Preparation | Student does not need to look at written materials when talking. All materials are ready when called upon. Student has a USB to connect to teacher laptop if needed. | Student sometimes uses written materials to present. All materials are ready when student is called upon. Student has a USB to connect to teacher laptop if needed. | Student mostly looks at written materials to present and has not practiced enough. May scramble to find materials when called up. May not have a USB to present.  | Student needs to completely focus on their written material and has clearly not practiced. Has not brought all necessary materials or may not have completed all parts to the role. No USB has been used.  |
| Role | Student has a great understanding of new words and knows what they are talking about. All parts of the role have been summarized and is well organized.  | Student has done a good job of summarizing new information. Some sections could use more information. Presentation has been organized.  | Student has summarized most information, but some has been copied from an internet source. Presentation is not well organized. | Student has not done enough research to complete their role. Information has not been organized in a logical format. Much of the information has been copied from a source. |
| Speaking Skills | Student speaks very clearly and at a volume that everybody can hear. Student is enthusiastic about their topic. Student is speaking about the topic, and mentions things that may not be on the screen. | Student speaks clearly and everybody can hear them. Student is excited about some parts of their topic. Some words may be mispronounced. | Student may mumble or mispronounce words. Can be difficult to hear at times. Voice is usually monotone.  | Student speaks very quietly, making it very difficult to hear. Cannot pronounce many words in the presentation. Voice is consistently monotone. |
| Body Language | Student looks very comfortable when speaking. Student moves around and looks at many audience members. Stands with good posture. | Student looks at most people in the audience. Maintains good posture, but does not move from one spot. May use some hand gestures when talking. | Will only look at one or two audience members. Does not stand up straight when talking. May not know what to do with their hands when talking. | Student does not look comfortable. No eye contact made during presentation and slouches when talking.  |

Strengths: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Advice for next time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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